

Teamwork Agreement

by Yijia Zhou

WORD COUNT	522
CHARACTER COUNT	2556

TIME SUBMITTED	23-FEB-2012 12:12AM
PAPER ID	231162714

Group C Team Working Agreement

Carnegie Mellon University 36-303 Survey, Sampling and Society

Statement of Team Goals.

Our goal as a team is to dedicate the time and effort, both in a full group setting, and in our own personal time in order to achieve an A in this project. We recognize that in order to achieve an A in this project each of us will have to dedicate a significant amount of time and effort, and we are all willing to do so. Practically, in order to achieve this goal we aim to create a project which succeeds in assessing the parking situation at Carnegie Mellon and presents the information found in a clear and thorough manner.

Team Working Agreements

We plan on meeting Monday, Wednesday, Friday at 3:30 pm as necessary in the Hunt Library at Carnegie Mellon University. Our primary method of contact will be through email, although we will all be aware of one another's cell phone numbers and will use both text messages and phone calls if necessary to maintain contact. We will have a 3 hour advanced notice absentee policy for meetings. In the future we will allow amendments. In order for an amendment to be added to the Team Working Agreement (hereafter referred to as the "TWA"), proposed amendments will be discussed during meeting with quorum considered 4/4 members present. The proposed amendment will then be put to a vote and will be added to the TWA with a majority vote. We expect an equal amount of effort and work dedicated by each member of the group to the collaborative effort in both collection of data, survey formulation, and data analysis. In the event that disagreements arise between the members of the group, we will voice these disagreements at meeting, and similar to amendment ratification, require a majority vote with quorum to make a decision regarding the disagreement. In the event that outside assistance is required, we will seek it as a group. As an umbrella strategy to both avoid creating issues, and deal with issues when they arise we will be open with the other members of the group about concerns in the direction, strategy, and implementation of our group project, and will openly voice these concerns. If a situation arises in which a particular member of the group has been non-performing, impeding group progress, or generally not adhering to group principles, there must be a unanimous decision by the other members of the group to report this non-performance to the instructor. Anything short of a unanimous decision will be handled internally by the group. Additionally, prior to instructor notification of non-performance, a warning indicating the group disapproval of member non-performance will be sent to the non-performing member in order to dissuade the continuation of this activity.

Authentication and Signature

The aforementioned agreements and team goals are affirmed, and agreed to by the members of 36-303 Group C by signature attached. These signatures are agreed to as being self-authenticating by the members of Group C and will be affirmed as such if necessary.

Contract Signatures:

John M. M. M. 2/22/12

[Signature] 2/22/2012

[Signature] 2/22/2012

[Signature] 2/22/2012